



PRE-REGISTRATION IS REQUIRED!

To register, send completed form and a \$95.00 check, payable to SSCO to:

Substitute Teacher Training Coordinator
School Study Council of Ohio
936 Eastwind Drive, Suite 100
Westerville, Ohio 43081

SUBSTITUTE TEACHER TRAINING REGISTRATION FORM

Training Date: _____ Location: _____

Name: _____

Address: _____

City/State/Zip: _____

Telephone: _____

Email Address: _____

Payment Enclosed – Check No. _____

To ensure adequate space and materials for participants, **registration and payment must be received by 4:00 p.m. on the Thursday before the workshop.** *No on-site registration will be accepted.*

Cancellation and Rescheduling Policy: A participant may reschedule one time with a notice given at least (3) working days prior to the session. Notice of cancellation must be received by SSCO at least (3) working days prior to the session in order to receive a refund.

For more information, please contact:

Angela Dicke, *Center Coordinator*

Or

Kathy Richards, *Project Assistant*

936 Eastwind Drive, Suite 100

Westerville, Ohio 43081

(614) 785-1163

adicke@ssco.org